

Emerging Leaders Series

A series of workshops for emerging leaders in the nonprofit sector

Are you an Emerging Leader?

You're new to the nonprofit sector, or you've been working in it for several years. You're looking to eventually lead a nonprofit organization, or you have recently established yourself in that role. But you still need to be grounded in the key concepts and practices that are necessary for high-level nonprofit leadership. This series – which covers five crucial knowledge areas relevant to leading nonprofit organizations – will help you get there.

What will you learn?

By participating in the Emerging Leaders Series you will:

- Gain critical knowledge in five key areas related to leading nonprofit organizations (finance, HR, strategic planning, governance, and fund development)
- Be more prepared to apply to high leadership-level (e.g. Executive Director) positions in the near future
- Strengthen ties with other emerging leaders in the nonprofit sector

How will you learn?

Expert instructors will facilitate five challenging one-day workshops incorporating authentic examples and case studies specific to the nonprofit sector. Between workshops participants will have opportunities to reflect, share and integrate the classroom learning directly into their work lives.



Workshop Overview

- 1: **GOVERNANCE**, Sat. October 23, 2010
- 2: **HUMAN RESOURCES**, Sat. November 27, 2010
- 3: **STRATEGIC PLANNING**, Sat. January 8, 2011
- 4: **FINANCE**, Sat. February 12, 2011
- 5: **FUND DEVELOPMENT**, Sat. March 12, 2011

Time

All workshops are 9:00 am – 4:00 pm

Location

**Wilna Thomas Cultural Centre
Lansdowne Campus, Camosun College**

Course Fees

\$1500 (includes HST and all workshop materials; see possible funding option details on Page 2)

The Emerging Leaders Series is a joint project of Volunteer Victoria and Camosun College, Contract Training Division. For information and to register contact: Beth Cougler Blom, Volunteer Victoria 250-386-2269 or beth@volunteervictoria.bc.ca



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Workshop Descriptions

1: GOVERNANCE, Sat. October 23, 2010

Highlights: organizational structure, working with Boards, Board member roles, legal and fiduciary responsibilities and risks, how to be an effective Board member

2: HUMAN RESOURCES, Sat. November 27, 2010

Highlights: styles of leadership, developing staff, effective communication, supervisory skills, effective management, personal leadership

3: STRATEGIC PLANNING, Sat. January 8, 2011

Highlights: developing shared vision, setting goals, holding to strategic priorities, anticipating change, maintaining momentum

4: FINANCE, Sat. February 12, 2011

Highlights: developing budgets, navigating key financial documents, the role of the CFO, financial responsibilities of the Executive Director and the Board

5: FUND DEVELOPMENT, Sat. March 12, 2011

Highlights: fundraising best practices, diversifying your fundraising streams, key skills for grant writing, funding sources

Series Features

- 30 hours of high-quality workshop instruction
- Content customized to the Canadian nonprofit sector
- Facilitated activities between workshops to apply the knowledge learned
- Networking opportunities with coffee prior to each workshop
- All workshop materials included in tuition

Course Fees – Funding Option

- Staff members at organizations with fewer than 50 employees may be eligible for Workplace Training for Innovation funding to cover the entire cost of this Series
- For more information, contact Beth Cougler Blom, Volunteer Victoria at or 250-386-2269 or beth@volunteervictoria.bc.ca

